

ADMINISTRATIVE NOTE FOR AWARD RECIPIENTS AND PARENTS FOR ANUGERAH MENDAKI 2024 ON 19 OCTOBER 2024

1. Background

1.1. Yayasan MENDAKI (“MENDAKI”) is organising Anugerah MENDAKI on Saturday, 19 October 2024 from 9.30am to 11.00am at Ho Bee Auditorium, NUS University Cultural Centre (UCC), 50 Kent Ridge Crescent, Singapore 119279.

Anugerah MENDAKI was introduced the same year MENDAKI was established in 1982, to recognise and honour Singapore Muslim students who had done exceptionally well in the national examinations. The ceremony in October will be held for students who had taken the PSLE, GCE N(A), N(T), O & A-levels, IB Diploma, Nitec and Higher Nitec (ITE), Polytechnic, LASALLE, NAFA, NIE, NUSHS diploma and bachelor’s degree (University). We will also be presenting the Anugerah Gemilang MENDAKI, Academic Achievement Awards, Anugerah Belia Cemerlang, Special Achievement Award for Excellence (non-academic), Anugerah Cemerlang MENDAKI and Anugerah MENDAKI awards.

1.2. Close to 1,100 award recipients, families, and guests are expected to attend the event. Malay/Muslim Members of Parliament would also be attending the event.

1.3. Please find below the administrative details of the event.

2. Event Details & Programme

2.1. The event details are as follows:

Event	Anugerah MENDAKI 2024
Day, Date	Saturday, 19 October 2024, 9.30am to 11.00am <i>(Recipients to be seated by 8.25am for a compulsory briefing at 8.30am)</i>
Venue	Ho Bee Auditorium, NUS University Cultural Centre (UCC) 50 Kent Ridge Crescent, Singapore 119279
Guest-of-Honour	Mr Masagos Zulkifli Minister for Social and Family Development, Second Minister for Health, Minister-in-Charge of Muslim Affairs, and Chairman of Yayasan MENDAKI
Host	Mr Zaqy Mohamad, Senior Minister of State, Ministry of Defence and Ministry of Manpower, and Deputy Chairman of Yayasan MENDAKI
Attire	Shirt with Jacket (Gentlemen) Blouse with skirt/pants (Ladies) School uniform with blazer and school tie (For recipients who are still in school)

Time	Event
8.00 am	Arrival and registration of Anugerah MENDAKI recipients
8.30 am	Admin briefing for recipients; Arrival of family members and invited guests
9.15 am	Guests to be seated
9.30 am	Arrival of GOH into Ho Bee Auditorium, Minister Masagos Zulkifli Welcome remarks by Emcees, followed by Speech by Minister Masagos
9.40 am	Presentation of Awards by Minister of State Ms. Rahayu Mahzam to recipients of the following levels: <ul style="list-style-type: none"> • PSLE • PSLE (Madrasah) • GCE N(A)-Level • GCE N(T)-Level • GCE O-Level • GCE O-Level (Madrasah) • GCE A-Level • GCE A-Level (Madrasah) • NUSHS IB Diploma
9.50 am	Performance 1: MENDAKI (<i>Music Performance by OMS FILHARMONIK, featuring soloists Bryan Herbert (violin) and Alexsalma Herbert (double bass)</i>)
9.55 am	Presentation of Awards by Minister of State, Assoc. Prof. Faishal Ibrahim to the recipients of the following levels: <ul style="list-style-type: none"> • ITE Nitec and Higher Nitec • NIE Diploma • LASALLE and NAFA Diploma
10.05 am	Presentation of Awards by Senior Minister of State, Mr. Zaqy Mohamad to the recipients of the following levels: Polytechnic Diploma
10.20 am	Performance 2: Growing Years & Looking Ahead (<i>Dance Performance by Era Dance Theatre</i>)
10.25 am	Presentation of Awards by Minister Masagos Zulkifli to the recipients of the following categories: <ul style="list-style-type: none"> • Special Achievement Award for Excellence (Non-Academic) • Anugerah Belia Cemerlang (ABC) • MENDAKI Talent Scholarship • Academic Achievement Awards (AAA) • Anugerah Cemerlang MENDAKI (ACM) • Anugerah Gemilang MENDAKI (AGM)
10.45 am	Valedictorian Speech by Anugerah Gemilang MENDAKI (University) recipient
10.55 am	GOH & MMP to take their leave Ceremony Finale Performance by <i>OMS FILHARMONIK</i>
11.00 am	End of Awards Ceremony followed by Post Event Reception & Career Engagement

3. Reporting time

- 3.1. Award recipients are required to arrive by 8.00am for registration and be seated by 8.25am for a compulsory briefing at 8.30am.
- 3.2. If recipients fail to attend the briefing, they may not be receiving their award(s) on stage during the ceremony but will be receiving the award(s) at the end of the ceremony.
- 3.3. Guests/Non-Award recipients are advised to arrive punctually for registration at 8.30am and be seated by 9.15am.

4. Dress Code

- 4.1. Recipients are encouraged to be formally dressed. Shirt with Jacket for Gentlemen and Blouse with skirt/pants for Ladies.
- 4.2. Recipients who are still in school are encouraged to put on your school uniform with blazer and school tie.
- 4.3. Recipients and guests who are inappropriately dressed (ie. Jeans, Bermudas, shorts, t-shirt, sneakers, slippers, etc) will not be allowed entry.

5. Getting to NUS University Cultural Centre

- 5.1. The event will be held at Ho Bee Auditorium, NUS University Cultural Centre (UCC), 50 Kent Ridge Crescent, Singapore 119279. See Photo 1 for location map of NUS UCC.



Photo 1. Location map of UCC

- 5.2. Public Transport & Shuttle Bus Service. If you are taking public transport to UCC, we have arranged for two 23-Seater Shuttle Bus Service for you. You may take the Shuttle Bus Service to UCC which operates from the **Pick-Up Point at Dover MRT Exit “A” bus stop to UCC Drop-Off Point at the bus stop outside Lee Kong Chian Natural History Museum from 07:40am to 08:21am on 19 October 2024**. The shuttle buses will depart at 5-minute intervals. See Photo 2 for the Pick-Up Point and Photo 3 and 6 for the Drop-Off Point.



Photo 2: Shuttle Bus Pick-Up Point at Dover MRT Station Exit “A” Bus Stop

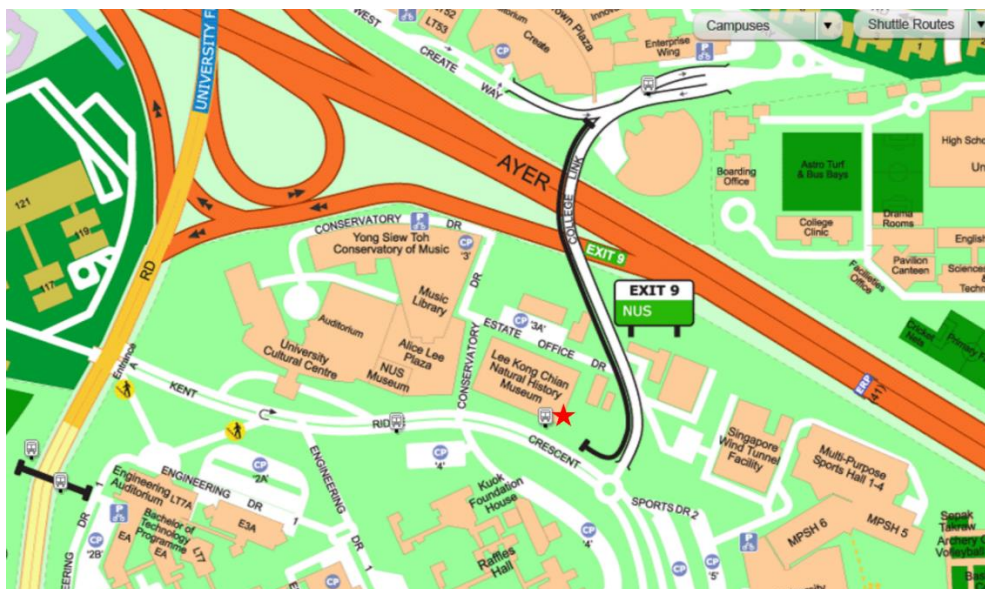


Photo 3: Shuttle Bus Drop-Off Point at the Bus Stop outside Lee Kong Chian Natural History Museum

- 5.3. The same two 23-Seater Shuttle Bus Service will be provided at the end of the event from the same UCC Drop-Off point at the bus stop outside Lee Kong Chian Natural History Museum (see Photo 3 and 6) from 11.30am to 12:11pm. The Shuttle Bus Service will end at Dover MRT Exit “B” bus stop. The shuttle buses will depart at 5-minute intervals.

- 5.4. Taxi/Private Hire Car. If you are taking a taxi or private hire car to UCC, you may alight at the drop-off points **along Conservatory Drive** (2 Conservatory Drive, Singapore 117377) or outside **UCC** (50 Kent Ridge Cres, Singapore 119279). See Photo 4, Photo 5 and Photo 6 for the location map and drop-off points respectively.



Photo 4: Location Map of Two Drop-Off Points for Taxi and Private Hire Car



Photo 5: Photo of Drop-Off Point 1 for Taxi and Private Hire Car



Photo 6: Photo of Drop-Off Point 2 for Taxi, Private Hire Car and Shuttle Bus Service

5.5. If you are taking a taxi or private hire from UCC, you may indicate **Conservatory Drive** (2 Conservatory Drive, Singapore 117377) or **Ho Bee Auditorium – NUS UCC** (50 Kent Ridge Crescent, Singapore 119279) as **your Pick-Up Point**.

5.6. Driving. If you are driving to UCC, the directions to UCC and public carparks are as follows:

- From Ayer Rajah Expressway (AYE), take Exit 9 to Clementi Road.
- Enter the University campus at Entrance A. UCC is the first building on your left.
- The nearest parking is located at Carpark 3 within UCC, but parking lots are limited.
- You may also park at Carpark 2, 2A or 2B opposite UCC. [Parking charges](#) applies.
- In the event of a traffic congestion along Kent Ridge Crescent to Carpark 3, you may be directed to Carpark 2, 2A or 2B.
- See [Photo 7](#) for the location of the carparks.

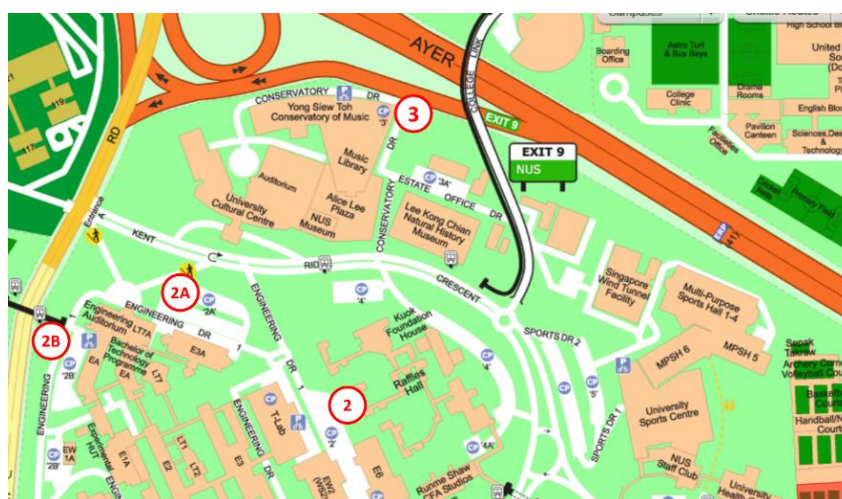


Photo 7: Location Map of Carparks 3, 2, 2A and 2B

5.7. Please prepare the following document for registration:

- i. E-mail invite – provided in the e-mail sent to you. Do ensure that QR codes for you and your family members (as per RSVP-ed) are provided in your e-mail invite to be scanned during registration.

5.8. If you or your family members will be using a wheelchair to the ceremony, please inform us in advanced. Please approach our staff deployed at the drop-off point at NUS UCC for assistance. Please note that Personal Mobility Devices (PMDs) are not allowed entry to the event venue.

6. Listing of Award Recipients

6.1. In our support towards sustainable efforts, you may refer to the digital list of awards recipients available here: <https://www.mendaki.org.sg/raikanilmu/anugerah-mendaki/>.

7. Presentation of Award on Stage

- 7.1. Upon registration, each award recipient will be given two cue cards. You are required to write your full name in capital letters on the two cue cards. Please always keep these cue cards on you as this is required for the award presentation and certificate collection.
- 7.2. A marshal will direct you to the door for you to enter and take your seat.
- 7.3. When it is your turn to receive the award on stage, a marshal will prompt you to join the queue.
- 7.4. When you are on stage:
 - a) You will hand over one (1) cue card to the emcee.
 - b) As your name is announced, you will walk briskly across the stage and shake hands/give *salam Mufti* with the Award Presenter and Deputy CEO. Thereafter you will hold the folder at one end while the Award Presenter will hold the folder at the other end for photo-taking by our official photographer

8. Collection of Award Certificate

- 8.1. After leaving the stage, a marshal will direct you to the certificate collection area.
 - a) You will hand over the other cue card to the officer in charge.
 - b) The officer will provide your certificate. Please confirm your details on the certificate are accurate.
- 8.2. Unless otherwise instructed, please return to your seat inside the Auditorium after you have collected your certificate.

9. Photograph of Award Recipient

- 9.1. The photograph taken on stage will be available for download at www.mendaki.org.sg/raikanilmu/anugerah-mendaki after the event. Alternatively, a QR code will be shared at the event venue for easy access to the photo album.

10. NUS UCC House Rules

- 10.1. Proper footwear must be worn at all times while onstage. No bare feet or open toe shoes are allowed.
- 10.2. Food and beverages are not allowed within the Auditorium.
- 10.3. Smoking is not allowed within NUS.

11. Post-event

- 11.1. Recipient and parents may proceed to the post-event reception at the Foyer. We highly encourage all recipients to visit the different professional network booths and connect with the respective hosts to learn about the various career pathways and opportunities in the key growth sectors.
- 11.2. You are encouraged to take photo at the photo booth for you to upload and share on MENDAKI's social media platforms. Do tag #AnugerahMENDAKI when you do a social media posting.

12. Enquiries

- 12.1. We seek your understanding in adhering to the administrative details to ensure a smooth and a pleasant experience at the event for all recipients and guests.
- 12.2. If you require further clarifications, please contact Ms Hasanah / Mr Shaik at 8892 7915 / 8893 6079 or email to anugerahmendaki@mendaki.org.sg
- 12.3. We look forward to receiving you at the event.

Thank you.